

## General Information

### **Registration Desk Hours**

#### **Grand Hall East Foyer**

Tuesday, November 5	2:00 pm - 6:00 pm
Wednesday, November 6	7:30 am - 7:00 pm
Thursday, November 7	7:30 am - 6:00 pm
Friday, November 8	7:30 am - 5:00 pm
Saturday, November 9	7:30 am - 12:00 noon

The following are available at the ATA Onsite Registration Desk:

- ATA information, the daily newsletter, and updated conference information
- Preconference seminars registration
- Translation Company Division Dessert Reception tickets (if available)
- Tennis Tournament tickets (if available)
- Closing Banquet tickets
- Badge changes
- Updated List of Conference Attendees (available Saturday afternoon)

### **Welcome Reception**

#### **Centennial Ballroom I-II**

Wednesday, November 6, 6:00 pm - 8:00 pm  
Open to all Conference attendees.

### **Complimentary**

#### **Continental Breakfast**

#### **Centennial Ballroom Foyer**

Thursday through Saturday 7:30 am - 8:30 am

### **Job Exchange**

#### **Hanover FG**

Thursday and Friday 8:00 am - 6:00 pm  
Saturday 8:00 am - 2:00 pm

The Job Exchange is one of the most popular features of ATA's Annual Conference. It offers freelancers and independent contractors an excellent opportunity to network and market their services while agency owners and employers peruse resumes and meet prospective contractors and employees.

### **Accreditation Exam**

#### **Learning Center**

Saturday, November 9, 8:30 am - 11:30 am and 1:30 pm - 4:30 pm  
Preregistration is required. For more information, see the ATA Onsite Registration Desk.

### **Division Meetings**

Chinese Language Division (C-1, T, 1:45 pm) **Inman**  
French Language Division (F-1, T, 1:45 pm) **Hanover E**  
German Language Division (G-1, T, 1:45 pm) **Chicago ABC**  
Interpreters Division (I-1, F, 10:15 am) **Hanover CD**  
Italian Language Division (IT-1, T, 1:45 pm) **Marietta**  
Japanese Language Division (J-1, T, 1:45 pm) **Courtland**  
Literary Division (L-2, T, 3:30 pm) **Fairlie**  
Nordic Division (N-1, T, 1:45 pm) **Greenbriar**  
Portuguese Language Division (P-1, T, 1:45 pm) **Dunwoody**  
Slavic Languages Division (SL-1, T, 1:45 pm) **Baker**  
Spanish Language Division (S-1, T, 1:45 pm) **Centennial I**  
Translation Company Division (ABC-11, S, 10:15 am) **Hanover AB**

***Exhibit Hours***

***Grand Hall East***

Wednesday, November 6	5:00 pm - 8:00 pm
Thursday, November 7	11:00 am - 6:00 pm
Friday, November 8	10:00 am - 6:00 pm
Saturday, November 9	9:00 am – 2:00 pm

***ATA-Folia***

***World Dance Party***

***Centennial I***

Friday, 9:00 pm - 12:00 midnight. Open to all attendees.

***Closing Reception***

***Centennial Foyer I-II***

All conference registrants are welcome.  
Saturday, 6:00 pm

***Closing Banquet***

***Centennial II***

Saturday, 7:00 pm  
Tickets are available and may be purchased at the Onsite Registration Desk until 5:00 pm, Friday.

***Conference Dance***

***Centennial I***

Saturday, 9:00 pm - 12:00 midnight  
All conference registrants are welcome.

***Message Center***

***Grand Hall East Foyer***

***Special Needs***

**Concierge Desk**

The concierge is located in the main Atrium Tower on the lobby level next to the front entrance. The concierge can help you with your concerns regarding childcare, transportation, restaurants, or any other issue regarding the hotel or Atlanta. The concierge can be contacted by dialing extension 59 from any house phone or 404-577-1234 ext. 59 from outside the hotel.

**ATA Onsite Registration Desk**

For conference-related questions, see the ATA staff at the Onsite Registration Desk,  
***Grand Hall East Foyer***

***Publications/ATAware Booth***

***Grand Hall East Foyer***

Peruse ATA's publications including the new *Programs in Translation Studies: An ATA Handbook* and *Medical Translation and Interpreting: A Resource Guide*. Take advantage of special conference discounts.

ATAware, a line of merchandise featuring the ATA logo, will be displayed. Promote your ATA membership. These items are also great gifts for colleagues and clients. As an added bonus, conference attendees don't have to pay the regular shipping and handling fees.