

**Meeting of the Board of Directors
American Translators Association
Tentative Agenda
Via Zoom Meeting
April 24-25, 2021**

ATA Mission Statement

ATA's mission is to promote the recognition of professional translators and interpreters, to facilitate communication among its members, to establish standards of competence and ethics, to provide its members with professional development opportunities, and to advocate on behalf of the profession.

Welcome to the ATA Board of Directors Meeting

The meeting is open to the public, however, except for past presidents, meeting attendees may not participate in the Board discussions. Comments from the general membership are solicited at the end of the session each day. Please do not use this time to market any products or services to the Board. For more information, please see the ATA Board Meeting Guest Guidelines.

Note: Agenda items in italics require Board action.

Saturday, April 24, 2021

12:00 p.m.ET Call to Order – *Wozniak* (5 minutes)

1. 12:05 p.m. *Approval of Agenda – Wozniak* (5 minutes)
2. 12:10 p.m. Approval of the Minutes – *Wozniak* (5 minutes)
 - A. *January 23-24, 2021 Board of Directors Meeting*
 - B. Board Meeting Summary
3. 12:15 p.m. President's Welcome and Remarks – *Wozniak* (5 minutes)
4. 12:20 p.m. Follow Up Items from the January 23-24, 2021 Board of Directors Meeting – *Wozniak* (10 minutes)
5. 12:30 p.m. Reports Requiring No Board Action – *Wozniak* (15 minutes)
 - A. Committee Reports
 1. Business Practices Education Committee
 2. Chapters Committee
 3. Divisions Committee
 4. Education and Pedagogy Committee
 5. Honors and Awards Committee
 6. Interpretation Policy Advisory Committee
 7. Nominating and Leadership Development Committee
 8. Standards Committee
 9. Strategy Committee

B. Division Reports

1. Arabic Language Division
2. Audiovisual Division
3. Chinese Language Division
4. Dutch Language Division
5. Educators Division
6. French Language Division
7. German Language Division
8. Government Division
9. Interpreters Division
10. Italian Language Division
11. Japanese Language Division
12. Law Division
13. Literary Division
14. Medical Division
15. Nordic Division
16. Portuguese Language Division
17. Science and Technology Division
18. Slavic Languages Division
19. Spanish Language Division
20. Translation Company Division

C. Other Reports

1. Ad Hoc Basic Credential for Translators and Interpreters Committee
2. Ad Hoc National Registry of Individual Translators and Interpreters Committee
3. American Foundation for Translation and Interpretation
4. ATA Headquarters
5. Association of Language Companies On the Hill Event
6. Globalization and Localization Association Conference
7. International Federation of Translators
8. Joint National Committee for Languages 2021 Language Advocacy Days
9. World Languages Education Conferences

6. 12:45 p.m. Treasurer's Report – *Milan* (20 minutes)

A. Minutes from the January 21, 2021 Finance and Audit Committee Meeting

B. Report

1:05 p.m. Break (15 minutes)

7. 1:20 p.m. Governance and Communications Committee – *Sánchez Zampaulo/Helmerichs/Brandt* (70 minutes)

A. Report

The Board will be briefed on the Governance and Communications Committee's

activities.

B. Proposed Bylaws Amendments Discussion

1. Amendment 1: Ex officio membership of Ethics Committee
2. Amendment 2: Expanding eligibility to chair and serve on committees
3. Amendment 3: References to committee chairs
4. Amendment 4: Removal of membership facilities
5. Amendment 5: Two-thirds of Board votes

The Board will discuss various proposed amendments to the bylaws.

C. Proposal to Approve Membership Review of the Remote Interpreting Position Paper

The Board will vote to approve posting the draft Remote Interpreting Position Paper for member review and feedback.

D. Localization Position Paper Update and Discussion

The Board will be briefed on the Localization Position Paper.

8. 2:30 p.m. Consent Agenda – Wozniak (5 minutes)

A. Proposal to Approve an Appointment to the Standards Committee

The Board will vote to approve an appointment to the Standards Committee.

B. Proposal to Approve Appointments to the Gode Medal Selection Committee

The Board will vote to approve the appointments to this year's Gode Medal Selection Committee.

2:35 p.m. Break (15 minutes)

9. 2:50 p.m. Ethics Committee – Wozniak (10 minutes)

A. Report

The Board will be briefed on the Ethics Committee's activities.

B. Proposal to Approve Appointments to the Ethics Committee

The Board will vote to approve appointments to the Ethics Committee.

3:00 p.m. Remarks from the General Membership (15 minutes)

This is the time when meeting attendees may share their opinions and comments with the Board.

C. Executive Session: Appeal Hearing (30 minutes)

The Board will go into executive session to review an appeal to an Ethics Committee ruling.

3:45 p.m. Adjourn meeting for the day

Sunday, April 25, 2021

12:00 p.m.ET Call to Order – Wozniak (5 minutes)

10. 12:05 p.m. Annual Conference Update – Sánchez Zampaulo (10 minutes)

The Board will be updated on ATA's 62nd Annual Conference.

11. 12:15 p.m. Certification Committee Report and Discussion – *Wozniak/Hansen/Bogoslaw* (30 minutes)
The Board will be briefed on the Certification Committee's activities and discuss offering online exam sittings.
12. 12:45 p.m. Membership Committee Report – *Konkol* (10 minutes)
The Board will be briefed on the Membership Committee's activities.
13. 12:55 p.m. Association Management System Update – *Bacak/Milan* (15 minutes)
The Board will be briefed on installing an Association Management System.
- 1:10 p.m. Break (15 minutes)
14. 1:25 p.m. Ad Hoc Website Committee Report – *Tkaczyk* (15 minutes)
The Board will be briefed on the Ad Hoc Website Committee's activities.
15. 1:40 p.m. Professional Development Committee – *Demichelis* (15 minutes)
 - A. Report
The Board will be briefed on the Professional Development Committee's activities.
 - B. Proposal to Approve Appointments to the Professional Development Committee
The Board will approve appointments to the Professional Development Committee.
16. 1:55 p.m. Advocacy Committee – *Ortiz Schneider* (20 minutes)
 - A. Report
The Board will be briefed on the Advocacy Committee's activities.
 - B. Proposal to Approve a Pilot Partnership with the Coalition of Practicing Translators and Interpreters of California
The Board will vote to approve a proposal to pay for a lobbyist.
- 2:15 p.m. Break (15 minutes)
17. 2:30 p.m. Public Relations Committee Report – *Bodeux* (10 minutes)
The Board will be briefed on the Public Relations Committee's activities.
18. 2:40 p.m. Proposal to Approve the July 1, 2021-June 30, 2022 Working Budget and the 2022-24 Draft Budgets– *Milan* (15 minutes)
The Board will vote to approve the July 1, 2021-June 30, 2022 Working Budget and the 2022-24 Draft Budgets.
19. 2:55 p.m. Comments from the Membership – *Wozniak* (5 minutes)
The Board will share comments heard from members since the last Board

meeting.

20. 3:00 p.m. Location and Date for the Next Board Meeting – *Wozniak* (5 minutes)

21. 3:05 p.m. Any Other Business – *Wozniak* (5 minutes)

3:10 p.m. Remarks from the General Membership (20 minutes)

This is the time when meeting attendees may share their opinions and comments with the Board.

3:30 p.m. Adjourn meeting

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Thank you for attending!