

**Meeting of the Board of Directors
American Translators Association
Embassy Suites
Board Meeting Room - Virginia C (Lobby Level)
Alexandria, Virginia
May 6-7, 2023**

ATA Mission Statement

ATA's mission is to promote the recognition of professional translators and interpreters, to facilitate communication among its members, to establish standards of competence and ethics, to provide its members with professional development opportunities, and to advocate on behalf of the profession.

Note: Agenda items in italics require Board action.

Saturday, May 6

- 9:00 a.m. Call to Order – *Sánchez Zampaulo* (5 minutes)

- 1. 9:05 a.m. *Approval of the Agenda – Sánchez Zampaulo* (5 minutes)

- 2. 9:10 a.m. Approval of the Minutes – *Sánchez Zampaulo* (5 minutes)
 - A. *February 11, 2023 Board of Directors Meeting*
 - B. Board Meeting Summary

- 3. 9:15 a.m. President's Welcome and Remarks – *Sánchez Zampaulo* (5 minutes)

- 4. 9:20 a.m. February Board Meeting Follow-Up – *Sánchez Zampaulo* (5 minutes)

- 5. 9:25 a.m. Reports Requiring No Board Action – *Sánchez Zampaulo* (20 minutes)
 - A. Committee Reports
 - 1. Chapters Committee
 - 2. Divisions Committee
 - 3. Ethics Committee
 - 4. Advocacy Committee
 - 5. BP Education Committee

 - B. Division Reports
 - 1. Arabic Language Division
 - 2. Audiovisual Division
 - 3. Chinese Language Division
 - 4. Dutch Language Division
 - 5. Educators Division
 - 6. French Language Division
 - 7. German Language Division
 - 8. Government Division

9. Italian Language Division
10. Japanese Language Division
11. Korean Language Division
12. Language Technology Division
13. Law Division
14. Literary Division
15. Medical Division
16. Nordic Division
17. Portuguese Language Division
18. Science and Technology Division
19. Slavic Languages Division
20. Spanish Language Division
21. Interpreters Division

C. Other Reports

1. American Foundation for Translation and Interpretation (AFTI)
 - A. Draft Minutes of the April 26, 2023 AFTI Board of Directors Meeting
2. International Federation of Translators (FIT)
3. Translation Company Division (TCD)
 - A. *Proposal to Approve Changing the Name of the Translation Company Division (TCD)*

6. 9:45 a.m. Treasurer's Report – *Milan* (20 minutes)
 - A. Minutes from the February 9, 2023 Finance and Audit Committee Meeting
 - B. Report
 - C. Working Budget (FY23-24)
7. 10:05 a.m. Headquarters Report – *Baxter* (20 minutes)

10:25 a.m. Break (15 minutes)
8. 10:40 a.m. Governance and Communications Committee – *Demichelis* (25 minutes)
 - A. Committee Report
 - B. Membership Restructuring and Benefits Member Comments Discussion
 - C. *Proposal to Approve an Appointment to the Governance and Communications Committee*
9. 11:05 a.m. Education and Pedagogy Committee – *Sánchez Zampaulo* (20 minutes)
 - A. Committee Report
 - B. *Proposal to Approve Appointments to the Education and Pedagogy Committee*
 - C. *Proposal to Approve the Creation of an ATA Account and Establishing ATA as a Provider on the OER Commons*
10. 11:25 a.m. Public Relations Committee – *Hartz* (15 minutes)
 - A. Committee Report

B. *Proposal to Approve Appointments to the Public Relations Committee*

11. 11:40 a.m. Membership Committee – *Konkol* (20 minutes)

A. Committee Report

B. *Proposal to Approve an Appointment to the Membership Committee*

12:00 p.m. Lunch with Certification Program Language Chairs

12. 1:30 p.m. Strategy Committee Report – *Milan* (10 minutes)

A. Committee Report

B. Draft Strategy 2023

C. *Proposal to Approve an Appointment to the Strategy Committee*

13. 1:40 p.m. Certification Committee – *Stephenson* (20 minutes)

A. Committee Report

B. *Proposal to Approve Grader Conference Registration Discount for ATA64*

14. 2:00 p.m. Professional Development Committee – *Diaz* (15 minutes)

A. Committee Report

B. *Proposal to Approve Appointments to the Professional Development Committee*

15. 2:15 p.m. Honors and Awards Committee – *Sánchez Zampaulo* (10 minutes)

A. Committee Report

B. *Proposal to Approve Changes to the ATA and AFTI Honors and Awards Policies and Procedures*

C. *Proposal to Approve an Appointment to the Honors and Awards Committee*

2:25 p.m. Break (15 minutes)

16. 2:40 p.m. Active Membership Review Committee Discussion – *Sette* (20 minutes)

A. *Proposal to Establish the Active Membership Review Committee*

B. *Proposal to Approve the Suspension of Active Member Review Processing by ATA Headquarters*

17. 3:00 p.m. Language Technology Division – *Sette* (15 minutes)

A. “MTPE Training Proposal Discussion”

3:15 p.m. Remarks from the General Membership (15 minutes)

3:30 p.m. Adjourn Meeting for the Day

***Board Dinner at Virtue and Feed, 106 South Union Street, Old Town Alexandria – 7:00 p.m.
*Take the Free King Street Trolley from the King Street Metro just across the street from the Embassy Suites****

Sunday, May 7

- 8:30 a.m. Call to Order – *Sánchez Zampaulo* (5 minutes)
18. 8:35 a.m. Standards Committee – *Brandt* (10 minutes)
A. Committee Report
B. *Proposal to Approve Appointments to the Standards Committee*
19. 8:45 a.m. *Proposal to Approve the July 1, 2023 - June 30, 2024 Draft Budget and the 2023-25 Working Budgets* – *Milan* (15 minutes)
- 9:00 a.m. Break (15 minutes)
20. 9:15 a.m. Annual Conference Update – *Demichelis* (15 minutes)
21. 9:30 a.m. Special Interest Groups (SIGs) Discussion – *Sette* (10 minutes)
A. Report
B. *Proposal to Approve the Establishment of the Southeast Asian Languages Special Interest Group (SEALSIG)*
22. 9:40 a.m. ATA Tagline Discussion - *Sánchez Zampaulo* (20 minutes)
23. 10:00 a.m. Nominating and Leadership Development Committee – *Sánchez Zampaulo* (10 minutes)
A. Committee Report
B. 2023 Election Slate
- 10:10 a.m. Feedback from the Membership – *Sánchez Zampaulo* (5 minutes)
24. 10:15 a.m. Location and Date for the Next Board Meeting – *Sánchez Zampaulo* (5 minutes)
25. 10:20 a.m. Any Other Business – *Sánchez Zampaulo* (10 minutes)
- 10:30 a.m. Remarks from the General Membership (10 minutes)
- 10:40 a.m. Adjourn Meeting

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