**Meeting of the Board of Directors**

**American Translators Association**

**Agenda**

**Zoom (Virtual Meeting)**

**February 10, 2024**

**11:00am – 3:55pm EST**

***ATA Mission Statement***

*ATA’s mission is to promote the recognition of professional translators and interpreters, to facilitate communication among its members, to establish standards of competence and ethics, to provide its members with professional development opportunities, and to advocate on behalf of the profession.*

*Note: Agenda items in italics require Board action.*

**Saturday, February 10**

 11:00 a.m. Call to Order *– Demichelis* (5 minutes)

1. 11:05 a.m. *Approval of the Agenda* *– Demichelis* (5 minutes)

2. 11:10 a.m. Approval of the Minutes *– Demichelis* (5 minutes)

A. *October 26, 2023, Annual Meeting of Voting Members*

B. *October 27, 2023, Annual Meeting of All Members*

C*. October 29, 2023, Board of Directors Meeting*

 D. Board Meeting Summary

3. 11:15 a.m. President’s Welcome and Remarks *–* *Demichelis* (5 minutes)

4. 11:20 a.m. October Board Meeting Follow-Up *– Demichelis* (5 minutes)

5. 11:25 a.m. Reports Requiring No Board Action *– Demichelis* (20 minutes)

1. Committee Reports
2. Ad Hoc Special Interest Groups Oversight Committee
3. Chapters Committee
4. Ethics Committee
5. Interpretation Profession Advisory Committee
6. Membership Committee
7. Nominating and Leadership Development Committee
8. Standards Committee
9. Professional Development Committee
10. Division Reports

 1. Arabic Language Division

2. Audiovisual Division

3. Chinese Language Division

4. Dutch Language Division

5. French Language Division

 6. German Language Division

7. Government Division

8. Interpreters Division

9. Italian Language Division

10. Japanese Language Division

11. Language Technology Division

12. Law Division

13. Literary Division

14. Medical Division

15. Nordic Division

16. Portuguese Language Division

17. Science and Technology Division

 18. Slavic Languages Division

 19. Spanish Language Division

 20. Translation Company Division

1. Other Reports
2. Results of the Machine Translation Post-Editing (MTPE) Study
3. American Foundation for Translation & Interpretation
4. Report from the AMTA (Association of Machine Translation in the Americas) Conference

6. 11:45 a.m.Treasurer’s Report *– Bonthrone* (20 minutes)

1. Treasurer’s Report
2. Minutes from the October 28, 2023 Finance and Audit Committee Meeting
3. Final Audit Report
4. *Proposal to Approve an Appointment to the Finance and Audit Committee*
5. *Proposal to Approve the New ATA Board Action Request Template*

7. 12:05 p.m. Annual Conference Update – *Koby* (15 Minutes)

8. 12:20 p.m. Headquarters Report – *Baxter* (15 minutes)

9. 12:35 p.m. Advocacy Committee *–* *Karl* (10 minutes)

 A. Committee Report

 B. *Proposal to Approve an Appointment to the Advocacy Committee*

12:45 p.m. Break (15 minutes)

10. 1:00 p.m. Business Practices Education Committee – *Demichelis* (10 minutes)

A. Committee Report

B. *Proposal to Approve Appointments to the Business Practices Education Committee*

11. 1:10 p.m. Strategy Committee – *Demichelis (10 minutes)*

 A. Committee Report

 B. *Proposal to Approve an Appointment to the Strategy Committee*

12. 1:20 p.m. Basic Credential Discussion – *Demichelis* (10 minutes)

 A. *Proposal to Approve the Creation of the ATA Basic Credential Task Force*

13. 1:30 p.m. Divisions Committee – *Benzo (10 minutes)*

 A. Committee Report

 B. *Proposal to Approve an Appointment to the Divisions Committee*

14. 1:40p.m. Honors and Awards Committee – *Demichelis* (10 minutes)

A. Committee Report

B. *Proposal to Approve an Appointment to the Honors and Awards Committee*

15. 1:55 p.m. Certification Committee – *Stephenson* (15 minutes)

A. Committee Report

B. *Proposal to Approve the 2024 Language Chairs Training Policy*

16. 2:10 p.m. Governance and Communications Committee – *Koby* (10 minutes)

A. Committee Report

B. ATA Reimbursement and Honoraria Policy

C. *Proposal to Approve the ATA Reimbursement and Honoraria Policy*

D. *Proposal to Approve the Rescinding of Superseded Policies*

2:20 p.m. Break (15 minutes)

17. 2:35 p.m. Public Relations Committee – *Demichelis* (10 minutes)

 A. Committee Report

B. *Proposal to Approve Appointments to the Public Relations Committee*

18. 2:45 p.m. Education and Pedagogy Committee – *Alkashef* (10 minutes)

 A. Committee Report

B. *Proposal to Approve Appointments to the Education and Pedagogy Committee.*

19. 2:55 p.m. Virtual Conference Update – Demichelis (10 minutes)

 A. Proposal to Approve the Creation of the ATA Virtual Conference Task Force

20. 3:05 p.m. ATA Tagline Discussion - *Demichelis* (10 minutes)

*A. Proposal to Approve the Creation of the ATA Tagline Task Force*

21. 3:15 p.m. Diversity, Equity, Inclusion, Accessibility, and Belonging Discussion - *Demichelis* (10 minutes)

*A. Proposal to Approve the ATA Diversity, Equity, Inclusion, Accessibility, and Belonging Task Force*

22. 3:25 p.m. Collaboration with other T&I associations and entities – *Demichelis* (10 minutes)

23. 3:35 p.m. Remarks and Feedback from the General Membership (10 minutes)

24. 3:45 p.m. Location and Date of the Next Board Meeting – *Demichelis* (5 minutes)

25. 3:50 p.m. Any Other Business – *Demichelis* (5 minutes)

 3:55 p.m. Adjourn Meeting

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